



West Bengal Forest and Biodiversity Conservation for Climate Change Response

Office of the Head, Divisional Management Unit  
Panchet DMU

Satyajit Sarani, Bishnupur, Bankura-722122

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Quotation No. – 69 /TD/ Micro plan Preparation

Dated, Bishnupur, the: 25/ 01 /2024

In terms of Finance Department Audit Branch Govt. of West Bengal's Memorandum No. 5400-F(Y) dated 25-06-2012 sealed quotations are invited from bonafied experienced and reliable resourceful agencies having experience in any Govt. /Semi Govt. / Govt. Under takings for providing various categories services as detailed in Schedule below subject to the following conditions. Quotations should be addressed to the undersigned in sealed cover by name as well as official designation Sri Anjan Guha, The Head, Panchet DMU, Bishnupur.

**SCHEDULE OF WORK**

Micro plan Preparation for WBFBCCCR selected JFMC's of Taldangra FMU under Panchet DMU				
SL. No.	Item of Works	No. of JFMC.	Rate	Total Amount
1	Micro plan Preparation for WBFB CCCR selected JFMC under Taldangra FMU under Panchet DMU, Bishnupur	13 Nos.	6,000.00	78,000.00

**CONDITIONS**

- 1) The Quotation should be submitted in sealed cover. Quotation No., Bidder's Name & Address should be properly mentioned on the envelope. Incomplete Quotation paper or documents or envelope will be rejected.
- 2) The Contractor should quote the rates, Percentage (%) in figures as well as in words.
- 3) The bidder should prepare & submit the Attendance Register, Resolution Copy & Photograph of ongoing meeting, Preparing MAP, GPS Survey, Photograph of all activities, data collection .
- 4) The Contractors should submit Income-Tax, Sales Tax and professional Tax Clearance Certificate, GST Certificate, PAN, Aadhaar & Trade License. Incomplete Quotation will be summarily rejected.
- 5) Acceptance of lowest quotation is not obligatory and the undersigned reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
- 6) The estimated rate is inclusive of all Taxes, Transportation Cost to the Division Office, Panchet Division. The quotationer should quote their rate accordingly.
- 7) Bill has to be submitted with detail break up of GST (CGST & SGST) as per the prevalent Govt. Order in this respect. All Taxes will be deducted from the gross bill as per Govt. rule.
- 8) Sealed Quotation will be received up to 02/02/2024 & Opened on 05/02/2024 at 11:30 A.M.

Head  
Panchet DMU

No. 349 (9)/ 02-18//WBFB CCCR/23-24

Dated, Bishnupur, the: 25 /01 /2024

Copy forwarded for information to and wide circulation to :

1. The Chief Conservator of Forests, Central Circle, West Bengal.
2. The Assistant Divisional Forest Officer, Panchet Division, Bishnupur.
3. The Sub- Divisional Officer, Bishnupur.
4. The Sub- Divisional Information & Cultural Officer, Bishnupur.
5. The Block- Development Officer, Bishnupur.
6. The Chairman, Bishnupur, Municipality
7. The All Range Officers, Panchet Division with request to affix in the Range Notice board.
8. The Computer Operator to uploading 'www.bankuraforest.in' website
9. Office Notice Board.

Head  
Panchet DMU